



Royal New Brunswick Rifle
Association Inc.

Minutes of RNBRA Board Meeting of June 29th, 2014
All Seasons Inn
~Sussex, NB~

1. The meeting was called to order by RNBRA President, Mike Lutes at 9:30 am.
2. The Rule of Order was read by the president.
3. The agenda was approved as circulated.
4. President, Mike Lutes, requested that the secretary read the minutes of the April 13th, 2014 Board meeting which were approved by those in attendance.

5. Steven Stewart, as Past President, said that RNBRA is lacking a coaching process. Coaches have had to go outside NB to obtain certification or have someone from out of province come here. At present, there is an effort to certify coaches who can work with the athletes and in turn certify more coaches.

Don Coleman noted that the electronic target system was used successfully at the Inter-Maritime Match and the British Team Match.

Wayde Clifford expressed thanks for the thank you letter sent by the president of RNBRA to the Saint Anthony Gun Club re hosting of the Maritime Team Match and the British Team Match. He said it meant a lot. Thank yous were also received from Nova Scotia and Prince Edward Island. The NB team won both days.

6. The Constitution and By-laws Committee have composed a draft document of proposed changes. There was discussion on how to proceed and how to inform RNBRA members. Timing is important because there are time constraints. The present constitution and bylaws with strike through and proposed changes will be prepared and circulated to the Board members for perusal and study. It was further suggested that RNBRA have a person familiar with Constitutions and By-laws have a look at it before it is taken to the membership.

Treasurer, Michelle Cormier, reported a bank balance of \$72, 512.50. Michelle has spoken with Francis Hebert who was willing to look at RNBRA books. She asked him some questions generated from the teleconference with Jason Arseneault. The Sport Branch requires a yearly review and every 4 years by a certified accountant. Francis Hebert recommended a Certified General Accountant. To make Michelle's work a little easier, Steven Stewart moved and Larry Schriver seconded a motion that Michelle purchase a laptop and program to do her work as Treasurer. The motion passed unanimously.

Some nominations have been submitted to fill RNBRA Board positions but a full slate has not been achieved as yet. Larry Schriver moved and Wayde Clifford seconded a motion that the

Nominating Committee be authorized to solicit candidates to fill any position for which nominations have not been received from the general membership. The motion passed unanimously. The Nominating Committee is to report back to the Board by July 31st, 2014.

April Brewer spoke of the National Coaching Certification Program. She has achieved level 2 in rifle and is working in pistol. She has completed 4 modules now. Modules 5 and 6 are being offered in August at a cost of \$40 each. April has paid her expenses till now. Some discussion on supporting her was whether the Air Gun Section should pay or RNBRA. Since she is planning on helping other coaches achieve certification, it was decided that RNBRA will assist her. She will submit expenses.

Don Brown spoke for the Awards Committee. No submissions have been made for the Andy Gunter Award as yet. Don also spoke of the medals for the Air Gun Section. He is working with Ben's Trophies and Awards in Fredericton as that company can supply what is needed and at a lower price.

7. Don Brown and April Brewer reported for the Air Gun Section and Canada Games team development. Three staff have been appointed. Team manager is Julie Dean. Head coach in pistol is Tony Wood. Head coach in rifle is April Brewer. ID or training camps have been held and athletes identified. A full complement will represent New Brunswick at the Canada Games. The team will continue preparing for the Games and participate in further competitions locally and away. There will be fundraising and some money from government is anticipated but that information is not available as yet. Don mentioned that financial support is a problem for clubs.

8. An Election Committee needed to be appointed. Steven Stewart will chair that committee and Conrad Leroux and Raoul LeBlanc will be asked to assist. The duties of the Election Committee are outlined in the RNBRA By-laws.

9. As stated earlier, a certified accountant has been suggested to do a proper review of RNBRA books. Michelle, as Treasurer, will pursue this for the organization.

10. The Finance Committee will be entrusted to look at Trust Fund management options and make recommendations to the Board so that these can be properly placed and managed.

11. Names of nominees for RNBRA Board positions will be released on August 1st. It was stated that the nominations would be sent to the secretary who will send the list to the Board and official notification will then be sent to the Election Committee.

12. No other business was brought forward.

13. There being no further business at this meeting, it was adjourned at approximately 2:40pm.

Respectfully submitted,
Lorraine Chapman
Recording Secretary

