



Royal New Brunswick Rifle
Association Inc.

**Minutes of RNBRA Board Meeting
Sussex, NB
November 16, 2014**

Attendees: Michael Lutes, April Brewer, Tony Wood, Raoul LeBlanc, Steven Stewart, Don Brown, Larry Schriver, Don Coleman and Lorraine Chapman

1. Call to order @ 10:00 am
2. President, Mike Lutes, read the rule of order- article 10.02 of RNBRA Bylaws
3. Approval of agenda with additions was moved by Larry Schriver and seconded by Jody Waring. Carried.
4. The minutes of the June 29th, 2014 Board Meeting were already circulated. Steven Stewart moved and Larry Schriver seconded a motion to accept the minutes. Carried.
5. There was no formal report from the Executive Council because the time was short since the AGM. President Mike stated that it was important to get money out to the sections as soon as possible.
6. Don Brown spoke of Dave Woolridge from Newfoundland and Ray Fisher from Nova Scotia who are evaluators and facilitators. There is no one in NB at the present time who can do this. It is the desire of coaches in NB to have someone in this province who can do this without bringing someone in from another province. This is basic for national bodies not just someone starting a club and running it. Coaches can go to the Grand Prix and the Nationals without it. Don Brown said coaches can take courses but they have to be evaluated. Don Brown, Tony Wood and April Brewer will work together on this and make recommendations to the RNBRA Board within a few weeks.
Don also said that RNBRA needs a Long Term Athlete Development Plan. Shooting has been removed from Canada Games but that might change and there are other championships. The Shooting Federation of Canada facility near Barrie, ON will become a training centre.
Mike spoke of the need to increase RNBRA membership. He said the Board needs to find out what we can sell to the clubs, what they will buy into and participate in. Larry stated that probably we should have a committee to look at the future of RNBRA and a long term plan.
7. A decision needed to be made regarding the reinvestment of trust funds that were deposited by the bank into the regular account. Larry moved that the trust fund reinvestment be turned over to the Finance Committee for recommendation. The names of the original donors are to be retained as well as the intent of how the funds can be used. For instance, some of the returns are

designated for prizes for certain matches. A copy of an e-mail from Ellen McGillivray giving the names of the donors and how the trusts are to be used was circulated. Steven Stewart seconded the motion which was carried.

8. RNBRA Treasurer, Michelle Cormier, was unable to attend but had sent out a financial statement within the last few days. The latest bank statement was also available. The latest bank balance on the statement including trust funds is \$84,196.83.

9. Mention was made of the document prepared by the recording secretary stating reasons for joining RNBRA.

There was a letter from the Nova Scotia Rifle Association asking RNBRA to censure an RNBRA member for his actions at Bull Meadow Range on August 31st, 2014. Don Coleman moved that until the member complies with the demands of the NSRA, he will be banned from Inter-Provincially organized matches hosted by RNBRA and for which the NSRA has official participation and planning input. The matches specified are the Inter-Maritime Match, British Team Match, Atlantic Championships and the Mini-Palma. Motion carried.

Efforts continue to keep the website up to date. It has been suggested a more expensive package for updating be purchased but it was decided to keep the present one for now.

Tony Wood made a presentation on a fund raising proposal put forth by the New Brunswick Shooting Sports Foundation. This would be an RNBRA and club incentive. It involves selling tickets. More information is available by contacting RNBRA @ edwach@nb.sympatico.ca.

NEW BUSINESS:

1. The Financial Review Committee made up of Conrad Leroux and Daniel Chisholm are being asked to review the RNBRA books back to the AGM of 2013. They will then prepare a report that will be released to the membership by e-mail.

2. The Standing Committees are as follows:

Audit: *Conrad Leroux, Daniel Chisholm, Michelle Cormier

Bylaws: *Larry Schriver, Steven Stewart

Elections: tabled

Membership: *Don Coleman

Nominating: Conrad Leroux, Bert deVink (anyone running for office cannot serve on this committee)

Program: *Steven Stewart

Finance: *Larry Schriver, Michelle Cormier

Awards: *Lorraine Chapman, Don Brown, Bert deVink

Website: *Larry Schriver, Adam MacDonald, Don Coleman

Coaching Development: *April Brewer, Don Brown

Club Development: *Tony Wood, Steven Stewart, Wayde Clifford, Don Brown

*indicates name of chairman

3. A candidate for RNBRA Treasurer is still being sought. There was some discussion as to what the Board should look for in a suitable candidate and Board members were asked to help in identifying a suitable Treasurer.

4. There was much discussion on a suitable formula to use to disperse money to the sections. There is not a lot of money. Various options were explored and it was difficult to find one that is fair. Larry proposed that each section be given 33 1/3% and made a motion to that effect for the current year only. Jody Waring seconded the motion. Motion carried.

5. The Recording Secretary was instructed to write a letter to an RNBRA member informing him of the RNBRA decision regarding the letter received from the Nova Scotia Rifle Association.

6. Because of the amount of business to be covered by the agenda, the plan for long term plans and goals was tabled.

7. A Social Committee has been proposed to plan social events and an awards banquet. Mike Lutes will contact Brenda Henry regarding a function whereby participants will be able to have a real social interaction.

8. Steven Stewart spoke on promoting RNBRA. Steven said he promotes RNBRA by doing the workshops he puts on for the various shooting disciplines. He needs a budget of about \$600 to do these workshops.

9. Steven also spoke about RNBRA range officers courses. He has spoken to Wayde Clifford who was going to carry on at first but changed his mind. Wayde wants Steven to carry this onward. Steven would like to sit in on one more course done by Wayde. Steven asked Wayde about using military ranges and was instructed to make contact with George McKillop who is in the military. Wayde indicated he will still work with Steven.

10. Bert deVink has written a paper regarding increasing membership of RNBRA. It is a thoughtful piece and Bert has asked for opinions on his work. The Board members approved the piece and it will be released now by Bert.

11. Steven moved that RNBRA purchase a Wi-Fi printer that can be used at RNBRA meetings. Tony Wood seconded the motion which was carried.

12. Steven spoke of the RNBRA documents presently in storage in Lincoln that were formerly stored with Wayde Clifford. There are five trophies with the documents. These will be stored over the winter and a decision made about what is best done with them later. Storage cost is \$75/month.

13. Steven said he has pertinent information from 2005 needed to help complete Proceedings for that year. He is going to try to get it from the hard drive of his non-working computer.

14. Steven noted that some types of shooting are not covered by the sections.

15. Don Coleman moved that RNBRA continue insurance coverage with the NFA in 2015. He suggested that clubs using NFA coverage may be able to deduct the cost of their insurance from their membership fee if their regular members become members of the RNBRA. In this way they could avoid paying twice for insurance. This is what the St. Gabriel Club is doing. Steven Stewart seconded the motion which was carried.

16. Don Coleman moved and Steven Stewart seconded a motion that any RNBRA member who takes first-aid training to be used in the course of RNBRA activities will be reimbursed half the cost of that training.

17. RNBRA needs a long term athlete development plan. April Brewer and Don Brown will take a look at it and report back to the Board.

There being no further business before the meeting, Steven Stewart moved adjournment at 3:30pm.

Respectively submitted,
Lorraine Chapman
Recording Secretary