



The Royal New Brunswick Rifle Association

Promoting marksmanship through competition since 1866

RNBRA Board Meeting Minutes

December 16, 2018

Head Hall Room E41, UNB Fredericton

Attendees:

Gordon Holloway, President

Laura Kaderly, Secretary

Conrad Leroux, Past President

Don Brown, Director at Large

Adam MacDonald, President's Designate to DCRA

Debbie Craig, 1st Vice President (via phone)

Lorraine Chapman, 2nd Vice President

Mark McMullin, Fullbore Section Rep

Larry Schriver, Pistol Section Rep (via phone)

Regrets:

Shelley Gregan, Bert deVink, Dianne Gould, John Woodgate

1. Call to Order: The President called the meeting to order at 1:18pm.
2. Opening Remarks: The President welcomed those in attendance and participating by telephone, confirming there was a quorum.
3. Reading of Article 10.02 of the By-Laws: The Secretary read Article 10.02 of the RNBRA By-Laws, 2014.
4. Agenda Approval: Lorraine requested to add item 12.8 Ranges to the agenda. Laura motioned to approve the agenda as amended, seconded by Lorraine. MOTION CARRIED unanimously.
5. Appointment of Recording Secretary: Debbie moved, seconded by Larry, to appoint Laura Kaderly as Recording Secretary for 2018/19. MOTION CARRIED unanimously.
6. Appointment of Treasurer: Larry moved, seconded by Debbie to appoint Shelley Gregan as Treasurer for 2018/19. Shelley has agreed to stay on until the Board can find a suitable replacement. MOTION CARRIED unanimously.
7. The Board unanimously agreed to renew Laura Kaderly's yearly contract as Part-Time Assistant with a stipend of \$5,000 per annum. Laura also accepted the position of Membership Secretary.
8. Review of RNBRA Board Meeting Minutes of September 23, 2018: The Board reviewed the meeting minutes. Debbie moved, seconded by Laura, to accept the September 23 2018 Board Meeting Minutes. MOTION CARRIED unanimously.
9. Matters Arising from Board Meeting Minutes: None.



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10. Correspondence:

- 10.1. The Secretary reminded Board members to be wary of suspicious emails, as several Board members have received emails claiming to be from people they know. As recommended by our Webmaster, all but one email (info@rnbra.ca) has been removed from the RNBRA website to reduce spam to the Board & Executive.
- 10.2. The CoachNB Christmas party is Wednesday December 19 at the Fredericton Loyalist Club. CoachNB also has a bi-weekly podcast called "Coach's Plan Podcast" which can be accessed online or downloaded via iTunes or Spotify. <http://coachnb.ca/coachspanpodcast/>
- 10.3. NFA is increasing its insurance coverage to \$10M at no additional cost.
- 10.4. The website visitor statistics for the month of November include:
 1. 217 new visitors with a total 235 visitors
 2. Top 5 pages: Main Home Page; NB Shooting Clubs; Membership Form; September Meeting Minutes; and Affiliation Form
 3. Visitor Locations: 64% NB; 15% NS; 10% ON; 11% Other
 4. Visitor Devices: 50% Desktop; 41% Mobile; 9% Tablet
- 10.5. The President received some questions about the coaching courses from Jamie Shanks. He clarified with Don Brown and will reply to Jamie.

11. Membership Report: The Secretary reminded all Board members that they are to have a valid 2019 membership and can pay their membership fees to the Treasurer. New 2019 individual membership and club affiliation forms are available on the website now. Including those signed up at RSO courses in the fall of 2018, there are currently 32 members for 2019.

12. Activity Reports

- 12.1. Pistol Section Report: Larry presented a written update on the Pistol Section. See attached.
- 12.2. Fullbore Section Report: Mark presented an update on the Fullbore Section. They held an Executive meeting last week. A big event for 2019 will be the Canadian F-Class Eastern Championship, hosted in NB for the second time. Fullbore is hoping to attract many competitors, including more from NB. There are 4 NB shooters on the Canadian team shooting at Bisley in England July 2019. Fullbore is introducing a version of Precision Rifle Shooting, run by Mark; three PRS matches are currently scheduled for 2019.



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- 12.3. Air Gun Club Report: Don presented an update on the Air Gun Section. Three female shooters recently took 1st, 2nd and 3rd place at a match in Nova Scotia (Alyssa Gidney, Alexis Guitar and Lauren Mitchell). The section continues to struggle with funding and finding suitable space. There are other air gun clubs in the province but most are recreational and not interested in competitive shooting.
- 12.4. Shotgun & Smallbore Report: Conrad stated he wasn't aware of any updates with Shotgun and Smallbore other than Steven Stewart currently has the trophies. The Shotgun group intends to hold a championship again in 2019.
- 12.5. Benchrest Report: Conrad presented an update on the Benchrest group. The 2018 Championship went well and they would like to hold another in 2019. He intends to ask clubs for interest in hosting.
- 12.6. Debbie moved, seconded by Conrad, to accept all activity reports as presented. MOTION CARRIED unanimously.

13. New Business

- 13.1. RNBRA Registration with CFO: Gordon updated the Board with his and Laura's progress in registering with the CFO as a shooting club. The application requests the PAL numbers of a shooting club's members. Through discussion it was decided to submit the information on the RNBRA Executive members only.
- 13.2. Update By-Laws: Laura has updated the By-Laws as per the 2017 AGM, item 5.1 and printed copies, which were distributed to all present. She will type up the Constitution to match the By-Laws formatting and update both documents on the website. Lorraine suggested SportNB may be able to do the translation. Laura also suggested sending hard copies to affiliated clubs with their certificates and providing hard copies to individual members upon request.
- 13.3. Code of Conduct/Discipline Policies: Laura will distribute electronic versions of the proposed policies for review by the Board prior to the next Board meeting.
- 13.4. Contact Cards: Laura offered to get contact/business cards printed through SportNB, similar to membership cards, for Board members.



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13.5. Shooting Club Outreach Programs:

1. Update: Steven Stewart has been working hard on club outreach, including visiting several clubs to do range "pre-inspections"/reviews. He also has proposed a plan to purchase paper targets through SFC to distribute to clubs, encouraging them to promote competitive shooting. He has submitted a number of expenses for approval. Debbie motioned, seconded by Larry, to provide an honorarium to Steven Stewart of \$15/hour for his work as Club Outreach Representative. MOTION CARRIED unanimously. Lorraine motioned, seconded by Conrad, to approve the purchase of paper targets under the Club Outreach budget of \$1500. MOTION CARRIED by majority.
2. Booklets: Laura inquired about producing the RNBRA Program of Shooting Events booklet as has been done in the past. The resulting discussion suggested collecting the information on the website would be more valuable to members. Laura may consult with the Webmaster about publishing a continuous calendar for all affiliated clubs and sections.

13.6. RNBRA Committees: As per By-Laws Article 9, the following committee Chairpersons were appointed:

1. Audit Committee – Debbie Craig
2. By-Laws Committee – Conrad Leroux
3. Elections Committee – TBD
4. Membership Committee – Laura Kaderly
5. Nominating Committee – Larry Schriver
6. Program Committee – Gordon Holloway
7. Finance Committee – Debbie Craig
8. Awards Committee – TBD
9. Other Committees/Positions:
 1. Coaching Committee – Don Brown
 2. Trophy Trustee – Conrad Leroux
 3. President's Designate to DCRA – Adam MacDonald
 4. SFC Representative – Gordon Holloway
 5. SportNB Representative – Gordon Holloway

13.7. SFC Membership: It was confirmed that the RNBRA did not affiliated with SFC for 2018. Gordon will look into this for 2019.

13.8. Ranges: Lorraine discussed a number of NB shooting ranges have been closed by the office of the CFO following inspection. The RNBRA will look into ways to get more information to its members and affiliated clubs.



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14. Next Meeting: The next Board meeting will be scheduled after the new year and most likely will be in February.
15. Adjournment: The President thanked everyone for attendance in person and on the phone. The meeting was adjourned at 4:10pm.

Prepared by Laura Kaderly