



The Royal New Brunswick Rifle Association

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RNBRA Board Meeting Minutes

April 8, 2018

Head Hall Room E41, UNB Fredericton

Attendees:

Gordon Holloway, President	Steven Stewart, 1st Vice President
Laura Kaderly, Recording/Membership Secretary	Debbie Craig, 2nd Vice President (via phone)
Shelley Gregan, Treasurer	Lorraine Chapman, Director at Large
Conrad Leroux, Past President (via phone)	Don Brown, Director at Large
Adam MacDonald, President's Designate to DCRA	Mark McMullin, Fullbore Section Rep

Regrets:

Dollard LeBlanc, Richard Telesnicki, John Woodgate

1. Call to Order: The meeting was called to order at 1:15pm.
2. Opening Remarks: The President welcomed those in attendance and participating by telephone. He apologized for the delay in starting the meeting which was due to technical issues.
3. Reading of Article 10.02 of the By-Laws: The Membership Secretary read Article 10.02 of the RNBRA By-Laws, 2014.
4. Agenda Approval: The President asked for any amendments to the agenda. Conrad asked to add a Benchrest Report, Lorraine asked to add a discussion about a new order of crests to New Business, and Steven asked to an item about posters to New Business. Steven moved, seconded by Laura, to accept the agenda as amended. MOTION CARRIED.
5. Review of AGM October 29, 2017 Minutes: The AGM minutes were distributed for review by the Board. Steven moved, seconded by Adam, for the Board to accept the AGM minutes. MOTION CARRIED.
6. Approval of Board Meeting December 17, 2017 Minutes: The Board Meeting minutes were distributed for review. Lorraine moved, seconded by Steven, to accept the Board Meeting minutes. MOTION CARRIED.
7. Matters Arising from Board Meeting Minutes:
 - 7.1. RE: Item 8.2 – George Chase Request for RNBRA Support: The President said he received a follow-up email from Mrs. Linda Cook with a summary of George Cook's shooting career to assist in the President's research. Lorraine said all proceedings up to 2015, with the exception of 1989-94, are in the Provincial Archives. The President will consult the archives and the fullbore match results for information that may assist with the application to induct George Cook into the NB Sport Hall of Fame. Mark mentioned the Fullbore Section received a



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donation of a number of trophies from Linda Cook to be reused. The Recording Secretary asked that before the trophies are modified, a photo be taken of each trophy for posterity.

- 7.2. RE: Item 8.3 – Lieutenant-Governor’s New Year’s Levee Invitation: The President said he was unable to attend the Levee.
- 7.3. RE: Item 10.7 – Range Officer Report: Steven held an RO course at 5 CDSB Gagetown as planned on January 13 and had 56 people register, with 46 attendees. Steven said he believed the great turnout was due to notice of the course being sent out via the email distribution list.
- 7.4. RE: Item 11.3 – Distribution of 2017-18 Funding: Adam and Mark requested clarification in relation to the recent funding requests and approvals. Gord and Steven explained that last year the 2017-18 funding was received by the RNBRA in July 2017. The sections were then asked to submit proposals for this funding by January 2018. The funding was distributed to the sections in March 2018. The budgets submitted by the sections in March 2018 are for the 2018-19 Provincial Grant Application. Steven said the Executive will try to issue funding earlier in the next year.
- 7.5. RE: Item 11.9 – Communication with Clubs: The President said that a newsletter has been created and the first issue has been published. The newsletter will be issued six times a year.
- 7.6. RE: Item 11.10 – Password for Membership Payments: The Treasurer noted the password is “RNBRA2018”.
8. Correspondence:
 - 8.1. NRA Question: The President received an email asking if any of the RNBRA membership fees support the NRA. He replied no and that the RNBRA is affiliated with the DCRA, NFA and the FSC.
 - 8.2. Newsletter Response: The Recording Secretary said she received several positive responses to the first issue of the newsletter and one suggestion for a Buy/Sell section.
 - 8.3. NFA AGM Invitation: RNBRA received an invitation to attend the NFA AGM in Hamilton, ON on May 11-12, 2018.
 - 8.4. Fundy Shooting Club - Susan Hawking Funding Request: The President received a funding request from Susan Hawking for two gentlemen (age 18 & 19) going to the Biathlon Nationals that are members of the Fundy Shooting Sports Club. A discussion was held and it was determined the funding request should come from Fundy (the affiliated club) and that it would fall under the Youth Program Funding. The President will follow-up and request that Fundy Shooting Club make a formal request for Youth Program Funding.



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- 8.5. Cook Family Thank-You: The Treasurer received a thank-you card from the Cook Family for the donation to the Heart & Stroke Foundation in memory of George Cook.
9. Treasurer's Report: The Treasurer presented her report which included the Financial Statements for the 2017-2018 year (Profit-Loss Statement, Balance Sheet and Deposit Summary). The current bank balance is \$59,142.72, with three un-cashed cheques in hand. Shelley stated that the financial books are ready for audit for the fiscal year 2017-2018. Shelley reminded the President and Secretary that the DCRA Medal Request form was yet to be submitted. Laura and Gord will complete the form and send to Shelley to submit with payment within the next week. A discussion was held about insurance. The RNBRA currently is insured under its affiliation with the NFA. Shelley asked the Fullbore representatives what they would like done with their investments and stated typically the principal is reinvested and the interest earned is distributed to the Fullbore section. Adam agreed that was accepted again for this year; a cheque for the interest earned (\$115.88) will be issued to the Fullbore section. The President thanked the Treasurer for her hard work. Shelley moved that the Treasurer's Report be accepted as presented, seconded by Conrad. MOTION CARRIED.
10. Activity Reports
- 10.1. Membership Report: The Membership Secretary provided an update on the membership list. There are currently 11 affiliated clubs, including the Minto Gun Club which is new to the RNBRA, and 84 individual memberships. On January 25 the membership form was revised to ask members if they plan on shooting Pistol, Fullbore or both. Laura is maintaining an email distribution list of all members and club contacts. After payment is confirmed by either Lorraine (who receives mailed payments) or Shelley (who receives EMTs), Laura mails a signed membership card. For clubs, Laura mails a welcome letter and certificate signed by the President. Lorraine stated there were some memberships for the 2018 year that were purchased late 2017 and she would send the information to Laura.
- 10.2. Pistol Section Report: Steven Stewart presented the Pistol section report in Richard Telesnicki's absence. Steven stated there were seven black badge courses and one range officer course offered. The SNB250 competition will be held in Hampton and the Provincial competition will be held in Restigouche. The Pistol section 2018 shooting schedule is now available.
- 10.3. Fullbore Section Report: Adam MacDonald presented the Fullbore section report. Bert DeVink has stepped down as Chairperson, making Adam the Acting Chairperson of the Section and Mark McMullin the Vice-Chair and organizer of the APM. The Fullbore Board recently met and brought a number of items to be discussed at the RNBRA Board meeting:
1. The Eastern Canada F-Class Championships are being held for the first time in NB in June. Currently there are approximately 20 registered competitors.



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2. The Fullbore Board has decided not to purchase a defibrillator and will not need the funds for such. Instead the Board will pay for its members to receive Emergency First Aid Training and will develop emergency procedures.
3. The Fullbore section would like to receive a copy of the RNBRA members email list. The Membership Secretary will review the RNBRA privacy policy and will contact the Fullbore section.
4. At the last DCRA AGM, it was stated that the 2019 DCRA membership fee will one flat rate of \$75. For the 2018 year, there is an associate membership for \$55. All shooters on DND ranges (including Batouche on 5 CDSB Gagetown) are to be RNBRA members or proper guests.

10.4. Air Gun Club Report: Don Brown presented the Air Gun report, stating they have 14 members. Two shooters are representing NB at the Grand Prix in Ontario in May. Recently Ms. Alyssa Gidney and Ms. Lauren Mitchell attended the Maine State Championships, taking home Silver in Junior Class and third place in Sub-Junior Class respectively. This was Lauren's first competition. The club is looking for a new location and new members to grow the sport. Recently Cabela's in Moncton closed, which had been a significant source of income for the club via ticket sales. Don said that Bass Pro Shops, also in Moncton, will be a potential alternative. An "A-Level" coaching course was held in March in St. Stephen with 11 attendees, most involved with shooting clubs. Steven added that there was a \$93/person invoice yet to be received and Don has been reimbursed for his costs. There is a second "B-Level" coaching course to be offered. Steven said that A and B Level courses are mandatory, but there are other courses that are optional.

10.5. Shotgun & Smallbore Report: Steven provided an update on shotgun and smallbore activities. A smallbore championship was scheduled at the Northside Pistol Range in March but had to be cancelled because there were only two registered competitors. Steven said he will contact affiliated clubs to see if they would like to host the championships this year.

10.6. Benchrest Report: Conrad provided an update on benchrest activities and said a letter had been sent to three affiliated clubs asking if any were interested in hosting a provincial benchrest championships. He has not received any responses.

11. New Business

11.1. Crests: At the request of the Fullbore section, Lorraine brought eight crests for their use. Lorraine said there are approximately eight left and it may be time to order more. The Recording Secretary will inquire with Rita at RMS Canada.



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11.2. Posters: The 1st Vice President had two items regarding posters.

1. At several gun stores around New Brunswick (The Gun Dealer and the Fredericton Gun Shop), there are 16x16" signs advertising gun clubs posted around the counters. Steven inquired at the Gun Dealer if they would consider hanging an RNBRA sign. Shelley suggested a sign could also be posted at the Fredericton Gun Shop. Laura will explore this with Kiers Marketing, who produced banners for the RNBRA in the past.
2. Steven and Laura have been working on posters that the RNBRA may have printed, laminated and distributed to affiliated clubs. Poster ideas include gun safety, accuracy tips, etc. Steven motioned that a budget of \$150 be used for posters and promotion to be spent by the 1st Vice President and Recording Secretary, seconded by Lorraine. MOTION CARRIED.

11.3. Provincial Government Grant: The 1st Vice President provided an update on the 2018-19 Provincial Grant application and stated there were no issues. The Treasurer's financial reports were the one of last pieces of information needed to complete the application. Steve, Debbie and Laura plan on meeting the following day to finalize the application for the President's review. The Recording Secretary stated the RNBRA does not have a formal Harassment policy or Conflict of Interest policy and she presented the DCRA's policies for review by the Board. Laura motioned, seconded by Steven, that the following three documents be adopted as RNBRA guidelines and will be reviewed by Committee who will provide comments at the RNBRA AGM so a formal policy can be adopted. The Committee will consist of Steven and Lorraine, as per the RNBRA Board Meeting of April 30, 2017. MOTION CARRIED.

1. DCRA Code of Conduct & Ethics Policy r2015
2. DCRA Discipline & Complaints Policy r2015
3. DCRA Appeal Policy r2015

11.4. Federal Gun Control Bill C71: A discussion was held about the proposed firearms legislation Bill C71. Several board members attended talks held by government officials to remain informed. Steven said the Chief Firearms Officer will be the guest speaker at the O'Dell Collectors & Shooters meeting on April 12 at 7pm. The President summarized the discussion stating it is the RNBRA's intention to encourage its members to be as informed as possible. It was also mentioned that typically personally written letters are well-received from MPs than standard or group messages.

11.5. Use of Membership & Club Email List and Social Media: The Membership Secretary led a discussion on the use of the RNBRA's email distribution list. A newsletter will be emailed out every two months. Additional emails should only be directly related to RNBRA activities and events and will not be sent by the Membership Secretary without the approval of the President. Shelley stated emails should contain information on how recipients may



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unsubscribe. A discussion was held regarding the RNBRA Facebook page, which is currently managed by Michelle Cormier. Laura will look into sample social media policies for the Executive to review. The President will follow-up with Michelle.

- 11.6. Formation of a Nominating Committee: Conrad agreed to be the chair of the Nominating Committee again with the stipulation that one of the Nominating Committee members be a member of the Pistol section that is not seeking election.
- 11.7. Newsletter Topics: The President asked for suggestions for newsletter topics and the following list was discussed:
 1. Andy Gunter Award requirements
 2. Lifetime memberships
 3. Membership renewal reminders
 4. Funding opportunities from the RNBRA, especially the Youth Program Funding
 5. Interviews with shooters, including the recently successful Air Gun shooters
 6. Features on individual clubs
 7. FAQ: What equipment do I need to start shooting Fullbore?
- 11.8. NFA Insurance: The Treasurer said at the end of April she will request a list of members from the Membership Secretary to be submitted to the insurance company. She explained that after April 30, members will not be covered unless their names are submitted. She and the Membership Secretary will coordinate to ensure people registering after April 30 will still be processed. Another issue is that insurance year is from May 1 – April 30, but the RNBRA membership year is from Jan 1 – Dec 31. Therefore, there may be gaps in members' insurance coverage, depending on when they renew. Adam asked about guest insurance coverage and Shelley said her understanding is guests pay \$5 and the Fullbore section submits their names after the event to Shelley, who submits them to the insurance company. Gord and Laura will look into this matter further and Laura will research other insurance companies for the 2019-2020 insurance year.
12. Next Meeting: The RNBRA Board meeting will be held during the month of September 2018. The AGM is tentatively scheduled for Sunday, October 14.
13. Adjournment: The President thanked everyone for attending in person and by phone and for a productive meeting. He then moved that the meeting be adjourned at 4:35pm.

Prepared by Laura Kaderly