



# The Royal New Brunswick Rifle Association

*Promoting marksmanship through competition since 1886*

RNBRA Executive Meeting Minutes  
February 11, 2018  
Head Hall Room E41, UNB Fredericton

## Attendees:

Gordon Holloway, President  
Steven Stewart, 1st Vice President  
Debbie Craig, Director at Large  
Laura Kaderly, Recording/Membership Secretary

## Regrets:

Shelley Gregan, Treasurer  
Conrad Leroux, Past President

1. Call to Order: The meeting was called to order at 1:08pm.
2. Opening Remarks: The President welcomed those in attendance and Debbie Craig who participated by telephone. He also welcomed Laura Kaderly to her first meeting acting as Recording and Membership Secretary.
3. Reading of Article 10.02 of the By-Laws: The President referred to Article 10.02 of the RNBRA By-Laws, 2014.
4. Agenda Approval: The President stated the agenda items included the new RNBRA newsletter, coach training sessions, the evaluation of section and club funding proposals and the funding submission to the NB Sport & Recreation Branch for 2018-2019. Steven moved, seconded by Laura to accept the agenda. MOTION CARRIED.
5. Correspondence:
  - 5.1. The President discussed an email he received from Mrs. Linda Cook, recent widow of George Cook. George was a prominent NB shooter with a long and successful shooting history. Mrs. Cook is submitting a nomination for George to be inducted into the NB Sports Hall of Fame and requested a letter from the RNBRA to accompany the nomination. Steven said records would be in past proceedings, which are available in the NB Archives or a hard copy of all proceedings are kept with the President. The President said he would follow up with Mrs. Cook for any specific information she can provide to assist with his research into George's shooting history.
  - 5.2. The 1st Vice President said all Board Members should copy the Recording Secretary on all correspondence for ease of access and to be entered into the proceedings. Steven mentioned only the last email in a chain is required to be sent to the Recording Secretary as long as the previous emails are included in the email body.



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6. Treasurer's Report: The Treasurer sent her regrets and did not submit a report. The President said in lieu of an updated report, the financials from the most recent report, from Dec. 17, 2017, would be used. The bank balance at that time was \$68,751.59. The President said the actual balance is most likely within \$1000 of the stated amount.

## 7. New Business

7.1. Newsletter: The Recording Secretary distributed a draft newsletter for the Executive's review prior to the meeting. Steven had two items to add (Smallbore news and a coaching course) and Gord wanted to revise his opening message. The newsletter will be issued six (6) times a year, every two months. The newsletter was approved for distribution. Laura will send to Chris Whiteley for him to post on the website and she will contact Michelle Cormier about posting it on the RNBRA Facebook page. She will then distribute the newsletter to all RNBRA members and affiliated clubs.

7.2. Coach Training: The 1st Vice President provided an update on the Coach Training being offered in St. Stephen. The dates are March 10-11. Cost is \$80/person with a minimum of six (6) people required. It is an entry level course required for all coaches (not just shooting related sports). The course is put on by CoachNB and will be paid for by the RNBRA. Currently the RNBRA has set aside \$2500 for coach training. Steven motioned, seconded by Debbie that the RNBRA also pays for lunch on the first day. MOTION CARRIED. The President also stated that the RNBRA could pay for the course to be put on in other areas of the province (e.g. Moncton).

## 7.3. 2017-18 Funding Allocation:

The Executive discussed allocation of the 2018 NB Sport & Recreation Branch funding of \$16,000. Criteria established last year was used: Technical Leadership Development; Athlete Development; and Core Strength of the Organization. The funding requests received from sections and clubs were evaluated based on how they aligned with each criteria.

A discussion was held regarding the amount of funds required for RNBRA operational expenses and how much of the government grant funds should be used for that purpose. The discussion was tabled until after the funding allocation discussion. It was then decided to fund the RNBRA operating expenses entirely from existing cash reserves for 2017/2018 and to distribute all of the NB government funding to support competitive shooting programs in the province.

The President stated that the following recommendations would be sent to the Board. The Board has the right to accept or reject the recommendations; if rejected, the Executive will meet again and revision its recommendations.



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## 2018 NB Sport & Recreation Branch Funding to RNBRA Sections, Clubs & Programs

Section / Club / Program	2018 Allocation	Remarks
Pistol Section	\$ 5,000	Support of the proposal submitted by the Pistol Section Jan. 31/18
Fullbore Section	\$ 5,000	Support of the proposal submitted Jan. 26/18
St. Croix Club	\$ 2,000	Support of proposal submitted Jan.20/18
O'Dell Youth Shooting Club	\$ 500	Support of proposal submitted Jan. 25/18
Woodstock Club	\$ 100	Support of proposal submitted
Youth Programs	\$ 500	Support for affiliated clubs with youth programs
Trap & Skeet Championship	\$ 500	Support of provincial championship
Smallbore Championship	\$ 500	Support of provincial championship
Workshops	\$ 500	Support of RNBRA members and clubs providing workshops related to RNBRA mission
Coach Training	\$ 2,500	Support of RNBRA members and clubs attending coach training sessions
<b>Total Funding</b>	<b>\$ 17, 100</b>	

7.4. Application for 2018-19 Funding: A discussion was held about the difficulties submitting the application online last year and getting the necessary information from Sections. Laura will take the lead on filling out the online form with assistance from Steven and Debbie. A request for Sections' information will be sent with clear guidelines on what is required of the Sections.

7.5. Provincial Funding Policies: The President discussed funding policies. Shelley, Debbie and Steven are meeting with Jamie Shanks in the near future to further clarify these policies.

8. Next Meeting: An RNBRA Board meeting will be held during the month of March, exact date to be determined. It was noted the President will be unavailable during the first week of March.
9. Adjournment: The President thanked everyone for attending in person and by phone and for a timely and productive meeting. Debbie motioned, seconded by Laura for adjournment at 3:30pm.

Prepared by Laura Kaderly