



The Royal New Brunswick Rifle Association

Promoting marksmanship through competition since 1866

RNBRA Board Meeting Minutes

September 23, 2018

Head Hall Room E41, UNB Fredericton

Attendees:

Gordon Holloway, President

Laura Kaderly, Recording/Membership Secretary

Lorraine Chapman, Director at Large

Don Brown, Director at Large

Adam MacDonald, President's Designate to DCRA

Steven Stewart, 1st Vice President

Debbie Craig, 2nd Vice President (via phone)

Conrad Leroux, Past President (via phone)

Larry Schriver, Pistol Section Rep

Regrets:

Shelley Gregan, Dollard LeBlanc, Mark McMullin, John Woodgate

1. Call to Order: The President called the meeting to order at 2:05pm.
2. Opening Remarks: The President welcomed those in attendance and participating by telephone. He said while there is a full agenda, the intent is to have an efficient meeting and finish in a timely manner.
3. Reading of Article 10.02 of the By-Laws: The President read Article 10.02 of the RNBRA By-Laws, 2014.
4. Agenda Approval: Larry moved, seconded by Debbie, to accept the agenda. MOTION CARRIED unanimously.
5. Review of RNBRA Board Meeting Minutes of April 8, 2018: The Board meeting minutes were distributed for review. Steven moved, seconded by Lorraine, to accept the April 8 2018 Board Meeting Minutes. MOTION CARRIED unanimously.
6. Matters Arising from Board Meeting Minutes:
 - 6.1. RE: Item 11.3 – Provincial Government Grant & Policies: Lorraine provided an update on the Committee reviewing Harassment and Conflict of Interest policies for the RNBRA. They have received permission to use the DCRA policies. Lorraine distributed working drafts of the documents listed below to the Board. Final drafts will be approved by the Executive and presented to the Board.
 1. Code of Conduct and Ethics Policy for the RNBRA 2018
 2. Discipline and Complaints Policy for the RNBRA 2018



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7. Correspondence:

- 7.1. The RNBRA has received several thank you letters including from the O'Dell Collectors & Shooting Fraternity and Funding Shooting Sports for their financial support.
- 7.2. Effective September 1, 2018, guest insurance fees are no longer required. NFA Insurance stated, "Clubs should continue to maintain a guest registry which is available for examination by the insurance company in the event of a claim."
- 7.3. The following statistics for the RNBRA website were recorded for the month of July:
 1. Top pages were: Homepage, Shooting Clubs, Newsletters, Membership page.
 2. 300 new users and 35 returning. 65% of Canadian visitors were from NB, 11% NS, 8% ON, 8% PQ, 4% PEI.
 3. Over half of the visitors are searching specifically for RNBRA. The remaining audience are searching for: gun shows; shooting ranges; training; and safety.

8. Treasurer's Report: The Treasurer submitted her report electronically which included an updated Profit-Loss Statement and Balance Sheet. The current accrued balance is \$77,909.36, which includes the 2018-2019 Provincial Government Grant funds to be distributed. Laura moved, seconded by Steven to accept the Treasurer's report subject to audit. MOTION CARRIED unanimously. The President announced that Shelley will be stepping down as Treasurer at the AGM and expressed gratitude on behalf of the RNBRA for her hard work in this role. Shelley is currently making preparations to hand over all documents and accounts to the new Treasurer.

9. Membership Report: The Membership Secretary presented an update on the RNBRA memberships. There are currently 17 Affiliated Clubs with a total membership of 2986 men, women and youth. There are 120 individual members including 32 who have expressed interest in Fullbore and 9 with interest in Pistol. Larry moved, seconded by Steven, to accept the Membership Report. MOTION CARRIED unanimously.

10. Activity Reports

- 10.1. Pistol Section Report: Larry presented an update on the Pistol section, which has held 11 Level II matches and 3 Level III matches including the Provincial Championships with 57 competitors from NB, NS, PEI, PQ and ON. 4 members are in the process of becoming certified Black Badge instructors. 8 new Range Officers have been certified, 4 members have achieved Chief Range Officer status, 1 member is training as a Range Officer Instructor and 1 member is training to become a Range Master. The Section has recently purchased insurance for its officers and expects to end the year with a profit which in part is possible due to the funding received from the RNBRA.



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- 10.2. Fullbore Section Report: In Mark's absence, Adam MacDonald (Acting Chairperson of the Fullbore Section) presented the Fullbore section report. The Eastern F-Class Championship was held in June for the first time in NB and was well attended with 26 competitors, about half travelling from out of province. Adam thanked the RNBRA for their prize donation. He announced that NB will be hosting the Easterns again in 2019 and they hope to attract more competitors. Adam mentioned NB's performance at the F-Class Nationals in Ottawa this August: Adam placed 1st and Gord Holloway placed 2nd in the individual match. The NB Team (which included Adam, Gord, Ken Kyle and Tony Pham) placed 1st beating the Canadian national and USA FTR teams. In the coming year, the Fullbore section hopes to do some facility improvements, specifically on making sturdy yet light target frames to make setup easier.
- 10.3. Air Gun Club Report: Don Brown presented the Air Gun report. In the past they have received income from ticket sales through Cabela's, which is now moving to NS. They are not sure what financial impact this will have. They are still trying to purchase more electronic targets; they currently own 4 but one is broken. If they have 10, the Shooting Federation allows invitations (e.g. Canada Games). They have limited space available to them and their current rent is increasing. Currently there are 4 active air gun shooters that are performing very well.
- 10.4. Shotgun & Smallbore Report: Steven provided an update on shotgun and smallbore activities. A shotgun championship is schedule for October 14. He has reached out to clubs to host a smallbore championship, but no club has accepted.
- 10.5. Benchrest Report: Conrad provided an update on benchrest activities and said the Centerfire championship was well-received and reasonably attended. The Rimfire championship, which he was currently attending, was also well-received with a high attendance. The group has spent all their budgeted funding and have made a request to the Board for funding to possibly establish Benchrest as a separate section within the RNBRA.
- 10.6. Steven moved, seconded by Laura to accept all activity reports as presented. MOTION CARRIED unanimously.



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11. New Business

- 11.1. 2018-2019 Provincial Government Grant Allocation: The President presented the Executive's recommendation for funding allocation as below. Steven moved, seconded by Larry, to accept the recommendation and distribute funds as presented. MOTION CARRIED by majority.

2018/2019 NB Sport & Recreation Funding to RNBRA Sections, Clubs & Programs

Pistol Section	\$ 5000
Fullbore Section	\$ 5000
Air Gun / St. Croix	\$ 1500
Youth Programs	\$ 1500
Coach Training Courses	\$ 2500
RSO Courses	\$ 450
Workshops	\$ 750
Shotgun Championship	\$ 500
Cowboy Championship	\$ 500
Club Outreach	\$ 1500
New Benchrest Section	\$ 400
Signs & Posters	\$ 300
Part-Time Assistant	\$ 5000
Total	\$ 24,900

- 11.2. RNBRA Registration with CFO: The President discussed registering with the Chief Firearms Office as a registered shooting club, as currently the CFO does not recognize the RNBRA. Steven moved, seconded by Lorraine, to submit a request for approval as a registered shooting club. MOTION CARRIED unanimously. The Secretary will prepare the submission.
- 11.3. RNBRA Lease: The 1st Vice President discussed the RNBRA's current lease holding and moved, seconded by Don, to seek legal advice on the RNBRA's responsibilities regarding the lease. MOTION DEFEATED by majority.
- 11.4. Shooting Club Outreach Programs: The 1st Vice President presented ideas for the RNBRA to work with affiliated clubs, such as providing paper targets. He would like to approach clubs to discuss their needs and how the RNBRA can help them.
- 11.5. Workshops: The 1st Vice President discussed several new workshop ideas, including a Cowboy Shoot workshop and a Hunters' workshop demonstrating electronic targets.



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11.6. RNBRA Committees: The 1st Vice President announced that he will not be seeking a position on the Executive for the 2019 year and suggested that in order to proceed with ideas mentioned in Items 11.4 and 11.5 he would have to serve on a committee(s) that reports to the Executive.

12. Next Meeting: The next RNBRA meeting will be the AGM scheduled for Sunday, October 14.

13. Adjournment: The President thanked everyone for attendance and all their work on the Board, Executive and Committees for the past year. The Board also thanked the President for his hard work. The meeting was adjourned at 4:15pm.

Prepared by Laura Kaderly