

The Royal New Brunswick Rifle Association

Promoting marksmanship through competition since 1866

Guidelines for Motions via Electronic Communication

- The proposer of a motion submits it to the Chair for consideration.
- The Chair forwards the motion to the Administrative Manager (AM) to distribute to the Executive/Board and a seconder requested.
- A seconder forwards an email to the Chair signifying that he/she has read, understood and supports the motion.
- The Chair forwards an email to the AM stating the motion and indicating that it is moved and seconded and calls for a vote.
- The Executive/Board upon receipt of the motion will read/consider the motion and, if necessary, forward any questions to the Chair before voting (copying the members of the Executive/Board). The Chair will seek clarification/respond, copying all members of the Executive/Board. Participants are required to keep their comments and/or questions polite, concise and productive.
- All Executive/Board members will cast a vote indicating Yes, No or Abstain.
- The AM will tally the votes.

Compiled by D. Craig
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