



THE ROYAL NEW BRUNSWICK RIFLE ASSOCIATION

L'ASSOCIATION ROYALE DE TIRE À LA CARABINE DU NOUVEAU-BRUNSWICK

Promoting marksmanship through competition since 1866 • Promouvoir l'adresse au tir grâce à la compétition depuis 1866

RNBRA Executive Meeting Minutes

Virtual Meeting

December 2, 2021

Attendees:

Gord Holloway, President, Acting Treasurer

Ken Kyle, 2nd Vice President

Laura Kaderly, Recording/Membership Secretary

Steven Stewart, Past President

Regrets: Mitch Pelletier, 1st Vice President

1. Call to Order & Opening Remarks: The meeting was called to order at 7:00pm. The President welcomed those in attendance for the first new Executive meeting and said his intention was to keep the meeting under one hour.
2. Reading of Article 10.02 of the By-Laws: Article 10.02 was read by Laura.
3. Agenda Approval: The following items were requested to be added to the Agenda: (1) Sections & Committees, (2) Policies, (3) Funding for Shoots & Clubs. Laura motioned to accept the agenda as amended. Motion was seconded and CARRIED.
4. Minutes of Executive Meeting – April 15 2021. Minutes were reviewed during the meeting. Laura motioned to accept the minutes of the April 15 Executive Meeting. Motion was seconded and CARRIED.
 1. Matters Arising from Minutes of Board Meeting: Gord noted that the 2020/2021 funds were received in June 2021, but have not yet been dispersed.
5. Appointments: Gord has been Acting Treasurer since July 2021. Laura has volunteered to take over the role of Treasurer. Ken motioned to appoint Laura as Secretary-Treasurer. It was requested that the Part-Time Assistant stipend be paid out prior to turnover of the books to Laura. Motion was seconded and CARRIED.
6. 2022 Meetings: Gord discussed a proposed meeting schedule for 2021-2022. The By-Laws require four Board meetings each year. See attached.
7. Executive Roles & Responsibilities: The President reviewed the RNBRA By-Laws and Constitution, specifically Articles 5 & 6 of the By-Laws that describe roles and responsibilities of the Board and the Executive.



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8. Sections & Committees: The President presented a list of suggested Committee Members and Trustees for 2021/2022.
 1. Audit - Ken, Stephen
 2. Finance - Laura, Ken
 3. Membership - Laura
 4. Nominating - Mark
 5. Elections - Laura, Mark
 6. Awards - This is primarily the Andy Gunter Award
 7. Website - Laura
 8. Outreach (ad hoc) - Steven, Francis
 9. Covid (ad hoc) - Debbie
 10. Trophy Trustee (Conrad is stepping down) - Mark
 11. DCRA Liaison - Gord.
 12. DND Liaison - Mark
 13. IPSC Liaison - Mitch
 14. TBD - SportNB & SFC
9. Policies: Sport & Rec have released a memo regarding safe sport policy requirements to be effective April 2022. Laura and Gord will work on meeting these requirements.
10. Funding for Shoots & Clubs: A discussion was held regarding the 2021 Sport & Rec funding allocations. In June 2021, the RNBRA received \$22,200 that has not yet been distributed. Ideas discussed included supporting sections, specific club events (youth, ladies, PRS, extended long-range, etc.). The President will seek feedback from the individual Board members prior to soliciting funding requests from clubs and sections.
11. Goals for 2022: A discussion was held about establishing specific goals for the RNBRA, which will also be discussed with the Board.
12. Next Meeting & Adjournment: Next meeting will be a Board Meeting on December 14.

Prepared by L. Kaderly